



**FLORIDA OFFICE OF ATTORNEY GENERAL
NATIONAL CONFERENCE ON PREVENTING CRIME
May 29-May 31, 2019
Tampa, Florida**

SPEAKER PRESENTATION REQUEST

(Return this form by February 12, 2019)

NAME: _____

TITLE: _____

ORGANIZATION: _____

MAILING ADDRESS: _____

TELEPHONE: _____

EMAIL ADDRESS: _____

Biographical Information: *Attach a brief bio, not to exceed one-half page.*

Title of Presentation: _____

Format: (select one) General Session (1 hour) Workshop (1 1/2 hours)

Date preferred: (select one) Thursday, May 30, 2019 Friday, May 31, 2019

Equipment Needs: _____

Handout materials: (select one) will bring

Presentation Description: *Attach a brief description, not to exceed one page.*

Speaker Expenses: *Checking the boxes below does not guarantee the reimbursement of expenditures if they are not in compliance with Section 112.061(7), F.S. and Rule 69J-42, F.A.C. and formally agreed upon with the Office of the Attorney General.*

Fee: Yes No Meals: Yes No (if applicable)

Air fare: Yes No (round-trip, Coach ONLY) Rental Car: Yes No (if applicable)

Mileage: Yes No (if utilizing a personal car) Tolls: Yes No (if applicable)

Hotel: Yes No (one night ONLY) Gas: Yes No (if applicable)

Speaker References: *List name, title and telephone number of at least two people and attach supporting documents (e.g., newspaper articles, video tapes on program)*

1. _____

2. _____

Please Note: Do not submit any applications until they are complete, including, any requested attachments. All incomplete applications will be returned to the applicant and will not be considered until complete.

Return this form to: PCBCConference.Registration@myfloridalegal.com or to the address below:

Office of the Attorney General Telephone: (850) 414-3350
Bureau of Criminal Justice Programs Fax: (850) 413-0633
PL-01, The Capitol E-mail: PCBCConference.Registration@myfloridalegal.com
Tallahassee, Florida 32399-1050

OAG Use Only:
Reviewed By: _____
Approved By: _____