



Florida Office of The Attorney General  
National Conference on Preventing Crime  
August 25 - 27, 2021  
Orlando, Florida



**Instructions for:  
Registration, Confirmation, Payments,  
Deadlines and Cancellations**

**1. HOW TO REGISTER**

To register visit our website at:

<http://www.preventcrimeconference.com/conference/registration>, to complete and submit the registration form before August 8, 2021. After August 8, 2021, you will only be able to register on-site at the conference.

**2. CONFIRMATION OF REGISTRATION AND INVOICE**

Once you electronically submit your registration, you will receive a Confirmation of Registration and an Invoice. The payment is due on or before August 8, 2021. The registrant should **review** the Confirmation of Registration and Invoice for errors in spelling of their name to prevent misspellings on their certificate.

**3. PAYMENTS**

Conference registrants can pay by check or money order, **NO CASH OR CREDIT/DEBIT CARDS WILL BE ACCEPTED**. All checks and money orders should be made **payable** to the:

**URBAN LEAGUE of BROWARD COUNTY, INC.**

All checks and money orders should be **mailed** to the:

**National Conference on Preventing Crime  
Office of the Attorney General  
PL-01, The Capitol Tallahassee,  
Florida 32399-1050**

on or before August 8, 2021. All payments postmarked after August 8, 2021, will be assessed a late fee of \$25.00.

**4. CANCELLATIONS**

To cancel a registration, email [PCBCConference.Registration@myfloridalegal.com](mailto:PCBCConference.Registration@myfloridalegal.com) with your name and a statement as to why you are unable to attend.

**5. REFUNDS**

To request a refund, please visit our website at <http://www.preventcrimeconference.com/conference/registration> and complete a "Conference Refund Request," and email it as an attachment to [PCBCConference.Registration@myfloridalegal.com](mailto:PCBCConference.Registration@myfloridalegal.com) Cancellation and refund requests must be received in writing no later than August 11, 2021.

*Cancellations and requests for refunds are subject to a \$25.00 administrative fee.  
Refunds will not be processed until after September 30, 2021.*